## Fee for Service Policy

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| **Version:** 001 |
| **Date approved:** |
| **Date of review:** |
| **Authority to amend: Board** |
| **Related documents** |

ABCD receives funding through both State and Federal Government sources to provide a range of services to prospective volunteers and Member Agencies in the Peel Region.

The Board of Management may also agree to undertake additional fee-for-service contracts.

The Manager will present a business case for fee-for-service proposals to the Board for approval. Any decision regarding entering into a fee-for-service arrangement will be based upon:

* The appropriateness of the proposal and its contribution to ABCD’s overall strategic plan, aims and objectives.
* Balancing the fee-for-service proposal against ABCD's resources, operational plan and existing commitments.
* A cost benefit and risk analysis of the proposal.

Once approved, the Manager in liaison with the Chairperson or Treasurer may negotiate the fee-for-service contract.

The Manager will provide reports on the progress and outcomes of any fee-for-service contract to the Board as part of general operational reporting.